

**Delaware Valley Arts Alliance  
Annual Meeting • July 14 2016  
Delaware Arts Center • Narrowsburg, NY**

**Attendees:** Allison, J., Bidwell, B., Chergotis, P., Dintiman, R., Greene, H., Harrington, S., Hust, D., Kubenik, E., Mayer, P., Meyerson, J., O'Brien, R., Price, MS., Puccetti, M. and Executive Director: Elaine Giguere

**Call to Order:** The meeting was called to order at 6:30 PM by President Jeff Allison.

**Election of new & renewing members to the Board:** Jeff Allison, Elizabeth Kubenik, Sean Harrington, Janice Meyerson, Pam Chergotis and Pam Mayer. Bruce Bidwell cast 1 ballot for all; a motion was made by Hester Greene & seconded by Rich O'Brien to approve the ballot, all members approved.

**Election of Officers:** Jeff Allison, President; Nancy Stevenson, 1st Vice President; Dan Hust, 2nd<sup>st</sup> Vice President, Elizabeth Kubenik, Treasurer; Jane Luchsinger, Secretary; and Hester Greene, Member at Large. Bruce Bidwell cast 1 ballot for all, a motion was made by Sean Harrington & seconded by Liz Kubenik, all members approved.

**Welcoming Remarks and Comments:** All members present introduced themselves.

**President's Report:** Jeff Allison reported that Carl Buckstad had died, and that will leave an unexpired term to fill. He also mentioned that with Elaine's pending retirement, the entire Board should look at the Succession Planning document.

Instead of having a Board retreat in January, Jeff suggested we have it in October 2016.

He also mentioned that Jane Luchsinger will be interviewing the staff to make sure we have all correct job descriptions for the staff.

**Approval of Minutes:** A motion was made by Janice Meyerson and seconded by Pam Mayer to approve the Board meeting minutes from the previous month.

**Treasurer's Report:**

The financial reports were sent to all Board Members. The 2016-2017 was reviewed; Rich O'Brien made a motion to approve the budget and Dan Hust seconded it, and all members approved.

**Director's Report:** A Director's report is attached to the Agenda for review. A Board Contact list is in the packet Board Members received on the table.

**Riverfest:**

We need Parking Volunteers; Pam Mayer said she could probably find some kids to assist; Mary Sue Sweeney Price said she would pay them.

**Big Eddy Festival:**

Jeff Allison mentioned that a Donor Party will be held on the 1<sup>st</sup> night of the Festival in the Tusten Theatre.

Hester Greene announced that she is hosting a Savor the Arts party with Lucette Berry (Pianist) on August 28<sup>th</sup>.

**Adjournment:**

A motion was made by Liz Kubenik to adjourn the meeting at 7:30 PM.

Respectfully Submitted,

Elizabeth Kubenik