

COVID-19 VACCINATION POLICY

In line with New York State Law and Sullivan County's duty to provide and maintain a safe workplace, safeguard the health of our employees, their families; our customers; and the community at large from the infectious COVID-19 disease, Sullivan County employees are provided with paid leave time to receive the vaccination.

Effective March 12, 2021 and through December 31, 2022 Sullivan County employees will be provided with four hours of paid leave time for each of the steps of the COVID vaccine, **to include a booster shot** through December 31, 2022. This leave will not be charged against the employee's sick, vacation, personal, compensatory or other time accruals.

The employee will be compensated at his or her regular hourly rate, in accordance with this policy. If the employee does not exercise his/her rights to the hours of excused paid leave during the calendar year, the hours are not carried forward to the next year. The hours of excused time may include travel time to and from the appointment.

Employees that received the vaccination prior to the March 12, 2021 effective date (the booster prior to the release of this policy update) and used their accruals to do so are eligible to receive accrual time credited back upon providing proof of vaccination /booster accruals used to Human Resources.

Any time exceeding 4 hours of paid leave for each injection must be compensated by use of sick time or other accruals. To qualify for this leave, proof of vaccination/confirmation of vaccination appointment must be provided to the Supervisor.