

DVAA Meeting Minutes • July 8, 2010

Attendees	
	C. Ahern; J. Allison; K. Bliss; G. Boudman; B. Bidwell; T. Bystrom; E. Giguere; M. Hughes; E. Kubenik; H. Kung; J. Luchsinger; R. McClernon; R. O'Brien
Call to order	
	<ul style="list-style-type: none"> • Pres. Robin McClernon called the meeting to order at 6:35 sharp.
Election of Board Members	
	<ul style="list-style-type: none"> • Bruce moved to have Margaret appointed as acting secretary through the completion of board & officer elections. Jane seconded. The motion passed. • The ballot for the election of board members was Jeff Allison (new member) Karen Bliss (renewing) and Elizabeth Kubenik (renewing). Christine moved to cast one ballot for all. Margaret seconded. The motion passed. The new and renewing board members were elected unanimously. Terms are for three years. • The slate for officers was presented: President, Robin McClernon; 1st Vice President, George Boudman; 2nd Vice President, Karen Bliss; Secretary, Margaret Hughes; Treasurer, Jane Luchsinger. Liz moved to cast one ballot for the slate, as presented. Jane seconded. The board unanimously voted to accept the slate as is. Terms are for one year.
Previous Minutes (June meeting)	
	<ul style="list-style-type: none"> • Christine drew attention to a misspelled name in the June minutes. Chris Andreola currently manages the DVAA website. Jane moved that the minutes be accepted as amended. Troy seconded. The board approved the minutes unanimously.
New Budget	
	<ul style="list-style-type: none"> • With the start of the new fiscal year for DVAA comes a new budget. The major change in the coming year's budget is that grant monies that are restricted or regranted will be put in a separate budget from the income/expenditures budget (where grants are currently listed). This will prevent the grant and re-grant money from appearing as income/expenses. (The grant money will now appear in a budget that looks like the reporting for Signature Gifts items.) • The Fundraising committee had set a goal of \$60K for the Arts Alive Drive. Realized income was very close to the goal, at just over \$53K. DVAA income for FY 2010 is \$9,000 over budget. In comparison to the previous fiscal year, income is up \$12K, an increase of 30%. • Raises for all employees are included in the budget. The two half-time employees each received a 2.5% raise. The full-time employee, Elaine Giguere, received a 5% raise. • The budgeted income for FY 2011 remains the same as the budgeted income for FY 2010, as the organization is still waiting on the final state budget to be passed in Albany. • Budget for FY 2011 reflects some expenses that were lowered from the previous year. Utility bills in FY 2010 were lower than budgeted, and real estate tax was also budgeted higher than necessary last year. • The goal for the Arts Alive Drive is \$100K by next summer. At that time, we will look to launch a \$100K endowment campaign. • Jane moved the board accept the budget as proposed. Troy seconded, and the budget passed.
Committees	

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	<ul style="list-style-type: none">• Board members signed up for committees. The existing committees are Fundraising; Programming; Board Development; Facilities; and Finance. The board voted to add two new committees as well: Business Development and Membership. Membership will begin addressing several important issues, including increasing frequency of e-mail reminders about renewal.
Conclusion	
	<ul style="list-style-type: none">• George reminded the board of a guideline suggested in previous years that each board member think about how s/he can help bring in an extra \$1,000 (whether through donations, memberships, or other method).• Respectfully submitted, Margaret Hughes. 11 August 2010